Person	Date of Visit	Location write D, R, PCS	Were persons basic needs met	Was current PCSP on site	Was current BSP on site	Location clean & in good condition	Are behaviors tracked & daily logs completed	Any critical incidents to report	Do staff respect person's rights	Any concerns comments
List all persons on your caseload. Can include nicknames but must have legal names too.	Put the full date you visit the home or day site.	Write D for Day, R for Residential, PCS for Personal Care Svcs.	Did the person appear to be clean, healthy? Was there food in house? Have everything they need?	Current PCSP must be on site		Appliances are in good working condition. Bathrooms are clean, without mold etc. Kitchen is clean. Floor is safe to walk on, no holes or lose flooring	staff is	Ask if there have been any ER visits, police involvement etc.		Include any positive comments or any concerns you have.
						Keep in mind, things do not have to be spotless but they do have to be healthy.				